



上海交通大学
SHANGHAI JIAO TONG UNIVERSITY
继续教育学院



BOOKING GUIDE TERMS AND CONDITIONS

WHERE TO APPLY:

In order to enroll you must fill in the Application Form in this Booking Guide and send it to infoshanghai@cameraitacina.com

HOW TO PAY

Before the course starting date you should pay the global tuition fee. Payments must be made at:

Shanghai Jiao Tong University
Continuing Education School
Shanghai, Xuhui District, Huashan Road 1954
Haoran Building, Room 509

上海交通大学浩然科技大厦509室，上海徐汇区华山路1954号（靠近广元西路55号校门）

Following methods of payment are possible:

- Cash
- Credit card (Mastercard, Visa, Union Pay) or cash card
- Bank transfer

Please indicate the reason of payment: *ITALIAN LANGUAGE COURSE*, student's name, the chosen course and the starting date of the course.

Payment must be received in full. Students are liable for all bank charges and will be billed for such charges if necessary.

Jiao Tong University will issue a payment receipt after receiving the payment, in order to take part to the Italian language class; this receipt must be carefully kept and shown to Linguaviva Shanghai Admission Office on the first day of course.

GENERAL CONDITIONS

- No cancellation: if the student decides not to attend classes or to shorten the course, he/she is not entitled to any refund
- Tuition fees are not transferable to another person
- Textbooks are not included in the tuition fee: their price is 50 rmb and can be bought at school
- In order to open this course a minimum of 5 students is required
- In the event of insufficient applications for this course, the school reserves the right to offer an alternative course of equal value
- CICC, Linguaviva and SJTU are not liable for any loss of property or damages caused on the premises

ITALIAN LANGUAGE - EVENING COURSE

Course Structure

Lessons	4 lessons per week (each lesson lasts 45 minutes), 80 lessons in total
Duration	20 weeks
Schedule	Tue & Thu from 7 to 8:30 pm
Start date	January 7 th , 2014
End date	June 3 rd , 2014 (classes will be suspended for National Holidays on January 30 th and on February 4 th and 6 th)
Levels	A1 - beginners
Group size	Min. 5 max. 12 participants



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APPLICATION FORM

Please fill in this application form and send it to infoshanghai@cameraitacina.com

PERSONAL DETAILS

Company Name _____ CICC Member? (Y / N)
 Family Name and Name _____ (M / F)
 Date and Place of birth _____
 Address _____
 Tel / Mob _____ Email _____

COURSE OPTION

- | | | | |
|---|-------------|---------------------|-------------------|
| <input type="checkbox"/> WEEKEND COURSE | Level | N. of weeks | Tuition fee |
| <input type="checkbox"/> EVENING COURSE | Level | N. of weeks | Tuition fee |
| <input type="checkbox"/> INTENSIVE COURSE | Level | N. of weeks | Tuition fee |
| <input type="checkbox"/> ONE TO ONE LESSONS | Level | N. of lessons | Tuition fee |

Students who are not sure about their level may take a free assessment test with Linguaviva teachers before starting their course

PAYMENT

Payment of the tuition fee will be made by means of:

- Bank transfer Credit card or cash card Cash

I have read and accept the Terms and Conditions.

Date _____
 Signature _____



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ITALIAN LANGUAGE COURSES

TYPE OF COURSE	DURATION	TOTAL LESSONS	TUITION FEES	LEVELS	SCHEDULE
WEEKEND COURSE 5 lessons per week	16 weekends	80	RMB 3,240 / CICC members RMB 3,600 / non members	A1, A2, B1, B2	Every Saturday 10.00 am - 2.15 pm
EVENING COURSE 4 lessons per week	20 weeks	80	RMB 3,240 / CICC members RMB 3,600 / non members	A1, A2, B1, B2	Mon. & Wed. or Tue. & Thu. 7.00 pm - 8.30 pm
INTENSIVE COURSE 25 lessons per week	8 weeks	200	RMB 6,120 / CICC members RMB 6,800 / non members	A1, A2, B1, B2	Mon. to Fri. 9.00 am - 1.15 pm or 2.00 pm - 6.15 pm
ONE TO ONE LESSONS		Min. 10	RMB 252 each / CICC members RMB 280 each / non members	A1, A2, B1, B2	Upon request

Classes are held at Linguaviva School inside Shanghai Jiao Tong University main campus in Xuhui District:

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Continuing Education School
Shanghai, Xuhui District, Huashan Road 1954
Haoran Building, Room 509

上海交通大学浩然科技大厦509室，上海徐汇区华山路1954号（靠近广元西路55号校门）