



Camera di Commercio Italiana in Cina

中国意大利商会

China-Italy Chamber of Commerce

China-Italy Chamber of Commerce  
Beijing Career Day, May 7<sup>th</sup>, 2017

### Job Description

**Position:** Administration

Place of Work: Beijing

Type of Job: full time

Industry: Furniture Manufacturing

Required Experience: 0 -2 years

Salary: average 10,000-15,000 rmb

### **Job Description**

With creations ranging from bathroom accessories as faucets, taps, rain shower, shower head to ceramics and even precious bathroom textiles and air fresheners, Gessi has created a new style of living: a "design to be experienced, to be worn and breathed".

The candidate will take care of administrative activities, such as managing orders, invoices, packing lists and deliveries, and supporting activities during exhibitions.

### **Candidate's Requirements**

Ideally, the ideal candidate has experience in the furniture manufacturing sector and/or design and is between 25-35 years old. We require the candidate to speak and write fluently English.

**Note:** the form shall be downloaded, filled in and sent back to [info@cameraitacina.com](mailto:info@cameraitacina.com) by Wednesday April 26<sup>th</sup>, 2017 6 pm (Beijing Time).