



Camera di Commercio Italiana in Cina

中国意大利商会

China-Italy Chamber of Commerce

**China-Italy Chamber of Commerce
Beijing Career Day, May 12th, 2019**

Job Description

Position: Production and operations office intern 生产经营实习岗

Job Description:

- Support the research and analysis of company products as well as upstream and downstream market information;
- Assist in compiling all kinds of production and operation reports and analyzing the economic operation of the company;
- Track the business indicators of the enterprises and the production, marketing and storage of the products;
- Be responsible for the translation of the office documents.
- 协助研究分析公司产品及上下游市场信息;
- 协助编制公司各类生产经营报表或报告, 分析公司经济运行情况;
- 跟踪所属企业的各项经营指标完成情况及产品的产、销、存等经营情况;
- 负责部门相关文件的翻译。

Job location: Beijing

Type of job (full-time, part-time, internship): Part-time

Required experience: N/A

Starting date: Immediately

Salary (if indicated): N/A

Candidate's Requirements:

- Minimum BA Degree;
- Proficiency in English and Chinese.

Company Information

Company Name: China National Tire & Rubber Co.,Ltd

Company Description: China National Tire & Rubber Co., Ltd. (CNRC) is a wholly owned subsidiary of ChemChina, with assets over RMB 100 billion and sales over 50 billion. As the world's third-largest industrial tire manufacturer, it controls Pirelli (listed in Milan), PTG and Aeolus Tire Ltd (listed in Shanghai), with 25 plants in 14 countries, and sales network across 160+ countries and regions around the world. The main businesses cover passenger car tires, truck and bus tires, OTR tires, motorcycle tires and agricultural tires.